



APPLICATION FORM

Indoor pyrotechnic display written agreement and notification

H4-2 FMb

Complete this form when seeking Fire and Emergency New Zealand written agreement for an indoor pyrotechnic display.

Your answers should reflect the complexity and size of the display and should have been reached in conjunction with appropriate parties such as the event organiser, building or land owner.

Email the completed form and supporting documentation to RCG@fireandemergency.nz

Section A – Contact details			
Person in charge of display	Full name		
Address of person in charge	Full postal address		
Contact phone number	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 70%;"></td> <td style="width: 30%; text-align: center; padding: 2px;">Mobile phone number</td> </tr> </table>		Mobile phone number
	Mobile phone number		
Fax or email			
Confirmation	<p>Name..... Signature.....</p> <p>I confirm a site inspection post firing will be conducted to ensure no subsequent fire occurs.</p> <p>Privacy Statement</p> <p>Personal information you provide in this application form will be collected, used, and held by Fire and Emergency in accordance with the Privacy Act 1993. The information will be used to assess and determine your application for Fire and Emergency’s agreement to your proposed pyrotechnic display. You have the right to ask for a copy of any personal information we hold about you, and to ask for it to be corrected if you think it is wrong. If you’d like to ask for a copy of your information, or to have it corrected, please contact us at question@fireandemergency.nz</p>		

Section B – Pyrotechnic display information requirements	
Physical address of display	
Firing date	
Will the display obstruct or compromise an existing fire evacuation route?	<p>Explain alternative procedures that are in place and how they are sufficient for audience numbers.</p>

Provide details of firefighting capability	Ensure that there are sufficient numbers of fire extinguishers available within 10 seconds to an authorised person to extinguish a spot fire. At least one fire extinguisher must be at the firing point.
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Section C – Supporting documentation	
<p>Attach a plain view display plan that is scaled, marked and labelled with the:</p> <ul style="list-style-type: none"> • firing point(s), number of firings from each point, and direction of flight of pyrotechnics • exclusion zone • audience location • position, number and types of firefighting equipment • audience evacuation routes. 	
Details of arrangements for identifying exclusion zone	

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<i>To be completed by a delegated person, see below.</i>			
Additional firefighting capability specified by a:			
<ul style="list-style-type: none"> • Region Manager • District Manager • Community Risk Manager • Group Manager • Senior Risk Reduction Advisor • Risk Reduction Advisor 			
<p>Written agreement of the delegated person.</p> <p>Note: This application is not subject to variation once signed. A variation requires a new written agreement.</p>			
Name		Date	
Position			
District		Region	
I agree to the above indoor display in accordance with sections 9.34 and 9.35 of the <i>Health and Safety at Work (Hazardous Substances) Regulations 2017</i>		Signature	

Notes:

- If the display requires the isolation of a fire detection/suppression system, there may be regulatory requirements and is the responsibility of the person in charge.
- Territorial Authority approval may be required to isolate a fire alarm. This is the applicant and event organiser's responsibility. The evacuation scheme for the building may have special conditions pertaining to the isolation of fire alarms.