Minutes

Manawatū – Whanganui Local Advisory Committee Meeting

Date: Friday 6 June 2025 **Time:** 10.00am – 2.00pm

Venue: Feilding Fire Station, 201 Kimbolton Road, Feilding

Present:

Materoa Mar (Chair)
Stefan Speller (Deputy Chair)
Bonnie Kuru-Whaturia
Paul Patel
Paul Sharland
Graeme Speirs
Amy Valentine
Ross Brannigan

In Attendance

Nigel Dravitzki	District Manager 10 - 10.30am
Michelle Bartlett	Senior Advisor, Local Advisory Committees

Welcome

The meeting was opened with a karakia, followed by a welcome from the Chair.

District update

The District Manager provided a brief update to the LAC. A new strategic plan has been released for Fire and Emergency New Zealand. They will need to adjust their District Plan to align with the new strategic plan. The Manawatū-Whanganui district continues to perform well.

Engagement Session and Planning workshop

The Senior Advisor, Local Advisory Committees gave a short overview around developing an engagement plan for Manawatū – Whanganui and covered how LAC engagement and analysis of engagements supports considered and strategic advice to the organisation and the Board. The committee workshopped their focus and determined priorities for engagement. They also noted potential engagements as part of their tactical approach for each member that link back to the agreed priorities. The LAC also agreed on geographical areas that each member would provide community engagement to. The LAC will bring these together for their first draft of their plan post-meeting.

Community Engagement plan timeline

June:

- Draft engagement plan – by 13 June
- Share with Nigel/ District team for feedback

    - Where does the District team already have connections?
    - How can they support the LAC?
- Hui with District team in person or online end June/ early July
- Senior Advisor to share letter, name badges, engagement toolkit with LAC – by 13 June
- Shared spreadsheet of appointments – Senior Advisor to look into options for the committee
- Invoice deadline 4.59pm 25 June – advice committee if an issue if meetings occur end June

July:

- Meeting with District team
- Chairs hui July 17
- Set up some engagements/ attend planned meetings

August:

- Engagements aim 1-2 per region

September/October:

- T1 meetings
- Review community engagement plan based on learnings/ community voice

The LAC workshopped a list of questions/ conversation prompts that can be used as they start out on their community engagements.

Closing

The meeting closed at 2.00pm with karakia.