



Minutes

Marlborough Local Advisory Committee Meeting

Date: 13 May 2022

Time: 9:00am-2:30pm

Venue: Blenheim Fire Station

Present:

Trevor Hook	Chair
Tracy Johnston	Deputy Chair
Chris Faulls	Member
Nic John	Member

In Attendance:

Lucy Chamberlain	National Manager, Local Advisory Committees
Christine Watson	Senior Advisor, Local Advisory Committees
Grant Haywood	District Manager, Nelson-Marlborough
Sarah Kara	Community Risk Manager
Chris Hayles	Group Manager, Nelson-Marlborough
Craig Davies	Group Manager, Nelson-Marlborough
Steve Trigg	Group Manager, Nelson-Marlborough

Apologies

Mark Lucas	Member
Mark Elkington	Member
Rod Thomas	Member

Welcome

The meeting opened with a karakia and a welcome from the Chair.

Minutes

The minutes of the Committee's meeting on 2 February were confirmed as a correct record.

Resignation

The Chair noted the resignation in the last quarter of Amber McNamara and acknowledged her contribution to the LAC in its first 18 months.

District update

The District update included new risk reduction initiatives and COVID-19 effects and related changes. The Committee discussed the importance of finding a route back to Fire and Emergency for those who chose not to be vaccinated.

The District Manager introduced the new Community Risk Manager, Sarah Kara. She outlined a number of risk reduction initiatives the team is working on, including a Community Risk Register, a joint mobile application trial with Police, Fire Wise in schools and promotion of Home Fire Safety Visits through Greypower and Farming Weekly. LAC members offered their support for these initiatives, where appropriate.

Face-to-face iwi engagement has recently been on hold to protect kaumātua from COVID-19. The Committee was pleased to hear that a review of Māori Liaison resource capacity is underway at the national level.

The Committee noted some tension around which agency responds to emergencies. St John's resource capacity has been more limited recently, in part due to roading issues in the wake of severe floods. This may affect Fire and Emergency and therefore members agreed to invite St John to the LAC's next meeting.

The Committee acknowledged the challenges in the district and offered to act as a sounding board or to assist with understanding community sentiment.

Community engagement

The Chair met with the CE of the Marlborough District Council (MDC). The LAC's approach was warmly welcomed and the Chair will facilitate further, joint engagement with the District Team, to discuss vulnerable communities, risk reduction priorities, mobile coverage issues, the alignment of CDEM services and Alpine Fault 8/significant event planning. The MDC is keen to understand Fire and Emergency's new structure and to look for opportunities to align planning.

Engagement planning

A Business After 5 event with Chamber of Commerce members, to highlight and promote employer support for volunteers, will now be held on 5 July, at Blenheim Fire Station. The event will be jointly hosted by the LAC and the District Team and aims to create new connections and relationships with Marlborough's business community.

The Chair and Deputy Chair will attend the next regional Land Management Forum meeting, to support the operational team, gather insights for LAC discussion and assess the value of regular attendance at these meetings.

The Committee plans to invite a Health NZ Nelson Marlborough representative to provide a briefing at its July or October meeting.

LAC Insights Report

In preparation for annual reporting, the Committee re-examined the areas Fire and Emergency's Board has asked LACs to consider in planning their work programmes, including climate change, community resilience and agency collaboration and pulled through issues and opportunities members see as important to highlight to the Board.

Committee self-review

Due to time constraints, the Committee deferred its discussion of the annual self-review survey results to an online meeting in early June.

Volunteer Attraction – Surge Project

Jono Ashman and Ryley Webster met with the Committee, to brief members on a volunteer attraction project currently under consideration nationally. LAC members were interested to hear about current trends in volunteering and contributed their understanding of the need for more flexible volunteering, volunteer recognition and volunteers' desire to be treated as if they were paid employees.

Board report

The Committee discussed and agreed its quarterly report content for the Board.

The meeting closed at 2:30pm.

Action Log

	Date	Action	Responsible	Due	Status/ Notes
1.	2 Feb 2022	Planning and logistics for Business After 5 event - rescheduled to 5 July.	Mark E / Nic John / District Manager	July 2022	Complete
2.	2 Feb 2022	Understand issues and impacts of COVID-19 mandates on brigades.	LAC / District Leadership Team	April / May 2022	Ongoing
3.	2 Feb 2022	Meet with iwi representatives / GMs to ascertain how FENZ can support, agree shared outcomes and establish protocols and commitments.	CRM / District Manager	July 2022	CRM working with Te Tauihu iwi
4.	2 Feb 2022	Consider the broader community and regional impacts of the Port Marlborough development - agenda item in July to plan Engagement.	LAC / District Leadership Team	July 2022	Included in July agenda
5.	2 Feb 2022	Provide briefing on objectives, value and challenges of Land Management Forum and agree ongoing LAC participation.	District Manager	July 2022 meeting agenda	Completed

6.	2 Feb 2022	Schedule and provide a briefing on forestry sector and stakeholders.	District Leadership Team	October 2022 meeting agenda	Added to forward agenda
7.	2 Feb 2022	Facilitate engagement with Wine Marlborough team to introduce messaging to reduce callouts in the sector and to increase support for volunteers in workforce and support of FENZ in a significant event.	Deputy Chair / District Leadership Team	July 2022	Complete
8.	2 Feb 2022	Chair / Deputy Chair to attend next Land Management Forum meeting – DM to advise date.	Chair or Deputy / District Manager	July 2022	Chair / Dep Chair attending 30 Aug
9.	2 Feb 2022	Provide briefing paper on Health sector connections and opportunities – Lexie O’Shea (DHB) to attend.	District Manager	May or July 2022 meeting agenda	Rescheduled to Oct meeting
10.	13 May 2022	Arrange St John to engage at LAC meeting.	District Manager	July or October agenda	Scheduled for July meeting
11.	13 May 2022	Set up meeting for MDC, LAC and District Leadership Team.	Chair / District Leadership Team	July 2022	Arranged for August
12.	13 May 2022	Advise how the LAC can provide support with work in Havelock, Picton and French Pass.	District Leadership Team	July 2022	LAC to attend French Pass community meeting
13.	13 May 2022	Request and share with LAC and DLT information about Hawke’s Bay’s virtual brigade.	National LAC Team	May 2022	Completed