



# Minutes

## Marlborough Local Advisory Committee Meeting

**Date:** 9 December 2022

**Time:** 2:00pm - 5:00pm

**Venue:** Renwick Fire Station

### Present:

Trevor Hook	LAC Chair
Tracy Johnston	LAC Deputy Chair
Chris Faulls	LAC Member
Mark Lucas	LAC Member
Mark Elkington	LAC Member

### In Attendance:

Grant Haywood	District Manager, Nelson-Marlborough
Chris Hayles	Group Manager, Nelson-Marlborough
Steve Trigg	Group Manager, Nelson-Marlborough
Lucy Chamberlain	National Manager, Local Advisory Committees
Christine Watson	Senior Advisor, Local Advisory Committees

### Guests:

Craig Piner	Senior Advisor, Risk Reduction
Bob Boardman	Advisor, Risk Reduction
Scott Randall	Advisor, Risk Reduction
Lewis Jones	Advisor, Community Readiness and Recovery

### Apologies:

Nic John	LAC Member
----------	------------

### Welcome

The meeting opened with a karakia and a welcome from the Chair.

### Minutes

The minutes of the Committee's meeting on 19 October 2022 were confirmed as a correct record.

### Appointments update

The National LAC Team provided an update on the LAC appointments process for Marlborough. Shortlisted candidates will be interviewed in mid-December 2022 and appointment recommendations will be provided to the Board at its February meeting. New members will be inducted in May 2023.

### **District update**

The District update covered recruitment, District planning, the upcoming fire season and recent engagement by the District Team. The Royal New Zealand Airforce (RNZAF) at Base Woodbourne is the largest employer of volunteers in Marlborough. LAC members will be invited to attend a workshop at Base Woodbourne in February 2023, focusing on a Memorandum of Understanding and local relationships with Defence.

The Chair acknowledged the excellent progress made by the new District Team, since its stand up in September 2021.

### **Community engagement**

Volunteer fire brigades in Marlborough were recently connected with LAC members according to location, for contact and engagement. Several members have engaged with volunteer brigades since the October 2022 meeting. These engagements, and those completed in January and February will be discussed more fully at the Committee's 1 March meeting, to see what trends and common themes are emerging.

### **Vulnerable communities**

The Community Readiness and Recovery Team led a session on vulnerable communities, explaining the areas of need in the District and the groups of people that tend to be most at risk. These include seniors, the disengaged, hoarder households, Recognised Seasonal Employer scheme workers, those in poverty, the hearing impaired and mentally and medically unwell.

The District Team's work in this space was outlined, noting the installation of smoke alarms and Hearing Assist alarms, and the innovative strategies employed by the District Team to reach the people that need them.

### **District Plan**

The District Team outlined the work being done on a first draft of three sections of the District Plan – District Priorities, Risks and Issues, the District Profile and the Work Programme. The District Manager noted that a District-wide plan is not easy to write, because Marlborough, Nelson and Tasman are all very different environments.

LAC members provided their thoughts from a community perspective. They will have a further opportunity to review the draft plan at the Committee's next meeting, in March 2023.

### **Updates to the Board**

Insights from the meeting's discussion were captured for inclusion in the next quarterly report to the Board.

## Action Log

#	Date	Action	Responsible	Due	Status
1.	19 October 2022	Schedule a session on port development for March 2023 meeting	National LAC Team	February 2023	Complete
2.	19 October 2022	Invite all LAC members to Land Management Forum meetings	District Team	November 2022	Complete Invitations have been circulated
3.	19 October 2022	Provide a briefing on the forestry sector	District Manager	March 2023	In progress
4.	19 October 2022	Contact Civil Contractors NZ	Mark Lucas	March 2023	In progress
5.	9 December 2022	Connect the District Team with Volunteer Marlborough	Mark Lucas	February 2023	In progress
6.	9 December 2022	Motueka case study – schedule in a closer look for a later meeting.	National LAC Team, District Team	May 2023	In progress