



Minutes

Marlborough Local Advisory Committee Meeting

Date: 19 October 2022

Time: 9:00am - 3:15pm

Venue: Blenheim Fire Station

Present:

Trevor Hook	LAC Chair
Tracy Johnston	LAC Deputy Chair
Chris Faulls	LAC Member
Mark Lucas	LAC Member
Mark Elkington	LAC Member

In Attendance:

Paul Henderson	Region Manager, Te Ihu
Grant Haywood	District Manager, Nelson-Marlborough
Sarah Kara	Community Risk Manager, Nelson-Marlborough
Chris Hayles	Group Manager, Nelson-Marlborough
Christine Watson	Senior Advisor, Local Advisory Committees

Guests:

Piki Thomas	Deputy Chief Executive, Kaupapa Māori and Cultural Communities
Steve Turek	National Manager, Community Readiness and Recovery
Angela Christie	Appointments Lead, Local Advisory Committees
Lexi O'Shea	Regional Director, Te Whatu Ora (Health NZ)

Apologies:

Nic John	LAC Member
Lucy Chamberlain	National Manager, Local Advisory Committees

Welcome

The meeting opened with a karakia and a welcome from the Chair.

Minutes

The minutes of the Committee's meeting on 27 July 2022 were confirmed as a correct record.

Chairs' Forum

The Deputy Chair explained the process she and the Chair were involved in to pull together the content of the annual LAC Chairs' Insights Report. In addition to the issues to be highlighted, participants discussed the appropriate level of detail and the tone of the report for the Board, aiming to provide informed insights to support Fire and Emergency to form its strategy.

Talking with other Chairs and Deputy Chairs raised the value of opportunities for LACs across the country to connect. Online forums may be useful for members to discuss engagement approaches and learn from one another.

District update

The District Manager's update covered the severe weather event in August 2022, with a huge amount of rainfall, loss of roading, and landslides necessitating a large number of rescues. The event has had a significant impact on priorities over the last quarter, and learnings from a review will be shared with the LAC. A new community hub trailer was brought up from Christchurch to assist with recovery, providing information and a focal point for the community.

The Region Manager noted that Urban Search and Rescue (USAR) response caches are being distributed to isolated areas across the region, and that the District has a new incident support vehicle to increase rescue capability. He also thanked LAC members for their patience as the District Team has worked through COVID-19 and vaccination mandate challenges.

The multi-agency Clued up Kids programme for school children, a concept from the UK, will run in Marlborough in the week of 7 November 2022. LAC members were invited to attend, to see the team in action and get a sense of how sessions are run and received.

The Community Risk Manager noted the team's recent focus on migrants, refugees, and Recognised Seasonal Employer workers, to deliver Home Fire Safety Visits and translation of key messages into relevant languages. She invited LAC members to join the District Team at the Marlborough A&P Show in November 2022 to engage with event attendees.

The Group Manager updated the Committee on the upcoming fire season, cooperation with the Royal New Zealand Airforce Woodbourne Fire Section, and new models being developed for volunteering in Marlborough, particularly in the risk reduction space.

Community engagement

In August 2022, the Chair met with the Chief Executive of the Marlborough District Council, alongside the District Manager.

The Chair and Deputy Chair attended the Land Management Forum (LMF) in Marlborough on 3 October 2022, noting that it is a networking opportunity that allows members to champion sectors or stakeholders. All LAC members will be invited to future meetings.

Following the LMF, the Deputy Chair briefed NZ Winegrowers and Wine Marlborough on land management considerations, and what came up in the forum meeting, such as consultation currently underway on firebreak policy, and the opportunity to work with Fire and Emergency on a code of practice for vineyards. A code of practice would encourage grape growers to consider risks and

mitigations measures, and how they might be able to support Fire and Emergency during an emergency.

The Deputy Chair also engaged with the Wairau Valley Volunteer Brigade and with the Wairau Valley community, who would like to see a defibrillator made publicly available.

Engagement planning

The District Team will connect LAC members with brigades near them, to develop ongoing relationships and engage with volunteers.

Engagement with Port Marlborough will be reinitiated after a Health and Safety Subcommittee meeting in November 2022.

Introductory engagement is being planned with Civil Contractors NZ, and newly elected Māori Ward Councillor for Marlborough.

Kaupapa Māori and Cultural Communities Branch

Deputy Chief Executive, Kaupapa Māori and Cultural Communities, outlined the establishment of the Kaupapa Māori and Cultural Communities Branch and noted that a review of resourcing for the Branch will be completed by the end of the financial year.

He and the District Manager have talked with Te Tau Ihu iwi about the LAC appointments process and the opportunity to nominate applicants for membership.

Te Whatu Ora – Health NZ

Regional Director, Te Whatu Ora (Health NZ) provided the LAC with a presentation on the recent changes in Health structure and services, to meet the demands of New Zealand's growing population, and to address inequities, particularly those experienced by Māori.

She highlighted changes in ways of thinking about the provision of health care and noted the strategy for working with other agencies, which focuses largely on personal relationships and a high level of trust and honesty. More sharing of information and insights would be useful, and work is underway on how this can be done, while protecting people's privacy.

Community Engagement Framework

The National Manager, Community Readiness and Recovery provided the LAC with an overview of the Community Engagement Framework being developed as a guide for Fire and Emergency staff, particularly those working with and in communities.

The LAC supports the intent of the framework and asked about the practicalities of its use for Fire and Emergency staff. Members highlighted the importance of not only consulting users, suggesting co-design with other agencies and communities in the development of community frameworks. They also asked whether the role of the LAC could be included, with support from members and with engagement presented as a potential tool for staff to consider.

LAC appointments

The Committee was provided with an update on the LAC appointments process currently underway. Nominations close on 14 November 2022, and interviews will be held before Christmas. Appointments will be made in 2023, and new members will begin their terms in April 2023. LAC members have been provided with messaging and will approach people about nomination, keeping in mind the demographic, network and skills gaps the Committee has identified.

Updates to the Board

This quarter, the Board will receive the LAC's annual Insights Report. Insights from this meeting will be included in the Committee's quarter three report to the Board.

Action Log

#	Date	Action	Responsible	Due	Status
1.	27 July 2022	Assist District Team to map out follow up engagement after Chamber of Commerce BA5 event	Mark Elkington	February 2023	Complete
2.	27 July 2022	Provide guidance for LACs on engagement with elected representatives (Mayors, Councillors, MPs)	National LAC Team	February 2023	Complete Engagement guidance is in Terms of Reference/Members' Guide
3.	19 Oct 2022	Schedule a session on port development for March meeting	National LAC Team	February 2023	Complete
4.	19 Oct 2022	Work with NZ Winegrowers / Wine Marlborough on a code of practice for vineyards	District Team	March 2023	Complete
5.	19 Oct 2022	Set up process for District feedback on engagement reports	National LAC Team	December 2022	Complete Process through Insight Register to be trialled
6.	19 Oct 2022	Provide volunteer brigade contacts to LAC members – and LAC names to Brigade Chiefs	Chris Hayles, Steve Trigg	October 2022	Complete
7.	19 Oct 2022	Contact volunteer brigades	LAC	November 2022	Complete
8.	19 Oct 2022	Send details and dates of Clued Up Kids sessions to LAC members	Community Risk Manager	October 2022	Complete
9.	19 Oct 2022	Invite LAC members to fire season outlook briefing	District Team	October 2022	Complete
10.	19 Oct 2022	Consider some cross-LAC meetings to share experiences and best practice	National LAC Team	March 2023	Complete

11.	19 Oct 2022	Initiate engagement with Māori Ward Councillor	Chris Faulls	October 2022	Complete
12.	19 Oct 2022	Invite all LAC members to Land Management Forum meetings	District Team	November 2022	Complete Ongoing invitations circulated
13.	19 Oct 2022	Provide a briefing on the forestry sector	District Manager	March 2023	Complete Briefing is scheduled
14.	19 Oct 2022	Contact Civil Contractors NZ	Mark Lucas	March 2023	In progress
15.	19 Oct 2022	Carry out analysis of the value of LACs to Districts	National LAC Team	March 2023	Work in progress