



Welcome

The meeting opened with a Karakia and the Chair welcoming attendees. The Chair acknowledged Andrew Thompson's resignation and noted that acknowledgement letters had gone from the Board and on behalf of the committee in thanks to his contribution.

Minutes

West Coast Local Advisory Committee Meeting

Date: 11 November 2024

Time: 10.00am

Venue: NZ Mines Rescue Service, 869d State Highway 6, Rapahoe, Greymouth 7803

Present:

Shoshy Perchig-Gibli	LAC Chair
Chris Rea (online)	Deputy Chair
Heath Milne	LAC Member
Terry Donaldson	LAC Member
Sam Speight	LAC Member

In Attendance:

Steve Kennedy	Acting District Manager, West Coast
Sam Bugler	Community Risk Manager, West Coast
Paki Johnston	Pou Takawaenga Māori Matua
Trevor Watts	CE New Zealand Mines Rescue
Leanne Hay	Senior Advisor, Local Advisory Committees

Apologies:

Taane Johnsen	LAC Member
Myles Taylor	District Manager, West Coast
Brad Mosby	Region Manager, Te Ihu
Lucy Chamberlain	National Manager, Local Advisory Committees

New Zealand Mines Rescue Service

The CE of NZ Mines Rescue gave a presentation on the history and overview of the rescue operations service. The service operates in four areas in both the North and South Island. Like Fire and Emergency, the service is funded through a levy system.

The service operates under the Mines Rescue Act 2013 and includes responsibility for mining operations and tunnel construction rescues. The service also assists other agencies with

emergencies. The service operates a volunteer model with volunteers, where volunteers are paid for training.

The LAC has arranged to meet with Mines Rescue for a deeper conversation on the service and its connection to FENZ.

Minutes and Committee business

The minutes from the Local Advisory Committee's meeting on 14 August 2024 were confirmed, actions updated, and correspondence discussed.

Engagement Plan sign-off

The LAC finalised their engagement plan for 2025. The final draft will be circulated with the minutes for final agreement.

LAC engagement reports

The LAC discussed the two engagement reports one with Maureen Pugh, Local MP and the other with the Regional Council.

Analysis of engagement reports

The Committee noted that limited housing options on the West Coast was an ongoing issue. There was also discussion arising from the preparation for an Alpine F8 earthquake and how that could be mitigated. Discussion on co-location of services could be an option.

NLAC updates

The Senior Advisor updated the LAC on the move from quarterly to trimester meetings and how this will work, how insights are incorporated into planning, update on the new engagement tool Whāriki and the new LACs in Nelson-Tasman and Southland. The LAC performance report to the Board was also presented and will be sent directly to LAC members for their information.

District Update

The CRM updated the LAC on recent work and activity over the period and provided feedback on the LAC Insights Report to the Board. In relation to insights on volunteering, the District is exploring a number of ideas including more flexible ways of volunteering. They are also developing a matrix capability framework to ensure succession planning is in place and the brigades have adequate infrastructure to work with. They noted they are encountering difficulties in getting volunteers to commit to a succession plan to move up to senior positions.

In relation to issues of property management, the Acting District Manager suggested the Committee invite the Regional Property Co-ordinator to the next meeting to discuss the asset plan for the region. The Senior Advisor will action this request. Co-location with Civil Defence was discussed and it was noted that they will consider bringing this down to brigade level.

Training across the West Coast continues to be an issue with multiple cancellations.

The CRM noted that they would like to foster closer connections with the Mining community, and asked if they could be included in upcoming engagements with local mining companies. There was some discussion around assessing if mining employees could be volunteers. The population is transient with miners coming on an intermittent basis, but could be explored further.

In relation to culture, the District noted that this did have an impact on succession planning. They noted that the 5-year term of a CFO could go some way to mitigating this. The District is also holding a wahine firefighting event to attract more female fire fighters.

LAC Q2 updates

Updates to the Board

- The West Coast LAC would like to invite the Board Chair and the CE to one of its meetings in 2025. They noted that as an original LAC they have longer view of insights and believe this would be valuable to the board and leadership of FENZ.
- The LAC would like to acknowledge the Boards response to the annual insights reporting for LACs. We appreciate having feedback we can now take back to our stakeholders. The LAC would like to have timeframes allocated to some of the actions. One item we do not believe was addressed was the cross accreditation of qualifications with organisations such as Hate Hone St John (for example a person with a FENZ truck driver accreditation could drive a truck for St John).
- West Coast LAC has completed their engagement plan for 2025.
- In this quarter LAC members met with local MP Maureen Pugh and the Regional Council.
- The NZ Mines Rescue Service delivered a presentation on their service, and we intend to follow up with engagements to connect closer to the mining industry. We will work with the CRM on fostering closer connections.
- West Coast LAC membership at six due to a recent resignation. The LAC are concerned there is a high risk that we will not make quorum in the future and would like the board to note we would like FENZ to recruit for new members in 2025.

Other Business

A query was raised in relation to the Community Evaluation on the effectiveness of LACs in the community. The committee raised a concern around the privacy of their information. It was suggested that when undertaking engagements, LACs should ask stakeholders if they can pass on contact information for future evaluations. The Chair agreed to raise this at the Chairs Forum on Thursday.

Next meetings

T2 Wednesday 19th February 2025 – Greymouth Fire Station

T3 Wednesday 28th May 2025 – Greymouth Fire Station

The meeting finished at 2pm

Action Log:

Date	Action	Responsible	Due	Status/Notes
11 November 2024	Engagement with Chris Efford, Divisional Manager and Youth Programmes Standard Manager of Greymouth division of St John.	Shoshy Perching-Gibli	Post meeting	In progress
11 November 2024	Arrange engagement with Takiwa Poutine (Vicky Roper and Meg)	Shoshy Perching-Gibli	Post meeting	In progress
11 November 2024	Arrange engagement with Regional Commissioner Penny Kirk	Shoshy Perching-Gibli	Post meeting	In progress
11 November 2024	Arrange engagement with NZ Mines Rescue	Shoshy Perching-Gibli	Post meeting	Completed. Shoshy and Taane Johnson will attend
11 November 2024	Arrange engagement with MSD, including FENZ CRM	Heath Milne	Post meeting	In progress
11 November 2024	Arrange engagement with High Schools: Hokitika High School Buller High School Reefton High School	Chris Rea	Post meeting	In progress
11 November 2024	Arrange engagement with local mining companies: Westland Minerals Federation Mines	Terry Donaldson	Post meeting	In progress
11 November 2024	Arrange engagements with local fire brigades: Haast Karema (Waimanga	Organise: Sam Speight Attend: All LAC	Post meeting	In progress

11 November 2024	Engage with FENZ CRM at regular intervals.	LAC	Ongoing	In progress
14 August 2024	Provide the LAC with a list of brigades	District Manager	Post meeting	In progress
14 August 2024	Taane to connect Myles with contact for Iwi Chairs for Engagement	Taane Johnsen	Post meeting	In progress
11 November 2024	Invite FENZ Regional Property co-ordinator Steve Hill to next Meeting	Senior Advisor	Post meeting	Completed
11 November 2024	Query on Whāriki – can multiple users enter information into one report <i>Passed onto project team. Not currently available but they will take into consideration for final version.</i>	Senior Advisor.	Post meeting	Completed.
11 November 2024	Invite Board Chair, Rebecca Keoghan to the next meeting on Wednesday 19 th February	Shoshy Perching-Gibli	Post meeting	Completed. Senior Advisor confirmed its in her calendar
11 November 2024	Community Evaluation – concern about giving out private information	Chair – raise at Chairs Forum	T2 meeting	Completed. Lucy Chamberlain will come back to the committee on this
11 November 2024	Provide committee with report on LAC annual performance report	Senior Advisor	Post meeting	Complete
14 August 2024	Provided editable Engagement template	Senior Advisor	Post meeting	Completed
14 August 2024	Confirm how survey results will be reported to the Board – update at meeting	Senior Advisor	Post meeting	Completed

14 August 2024	Provide Chairs Hui report to LAC members - Insights Report	Chair/Senior Advisor	Post meeting	Completed
14 August 2024	Draft LAC engagement plan	Chris Rea	Post meeting	Complete
27 May 2024	Invite CE of FENZ to future LAC meeting	Chair	May 2024	Complete – in Q2 Board update
27 May 2024	Invite Board Chair to LAC Q1 meeting in August (possible meeting in Westport)	Chair	May 2024	Passed onto Board secretariat In-progress
27 May 2024	LAC to make contact with Federation Mine for engagement meeting	LAC Terry Donaldson	August 2024	In progress
14 August 2024	Following letters to be sent Mark Bolland – thank letter from the Chair Chris Rea confirmation as Deputy Chair	Senior Advisor	Post meeting	Completed
14 August 2024	Confirm venue for the LAC Q2 meeting with the Mine Rescue Trust – Rapahoe	LAC Taane	October	Completed
14 August 2024	Clarify what district the Haas brigade is responsible to.	Senior Advisor	Post meeting	Completed
27 May 2024	Seek further advice for the LAC on resignation of member	NLAC Senior Advisor	May 2024	Completed
27 May 2024	Provide Board areas of focus slides for LAC	NLAC Senior Advisor	May 2024	Completed
27 May 2024	LAC to complete 23-24 Insights report template and Chair to circulate to the committee and	Chair	June 2024	Completed

	finalise to submit by the deadline of first week in July.			
27 May 2024	FY24-25 Q1 planning Engagement priorities – high school engagement	Chair to liaise on setting meeting for CRM	August 2024	Completed
27 May 2024	Letter of thanks to Mark Bolland and Andy Thompson	Chair	August 2024	Completed
27 May 2024	Follow up with District Manager about inter-agency meeting attendance by a LAC member	Chair	August 2024	Completed
27 May 2024	Invite Takiwa Poutini to Q1 or Q2 meeting to present	Chair	August 2024	Completed
14 Nov 2023	Arrange engagement with Glorivale community	LAC Taane Johnsen To be scheduled	March 2024	Completed
5 Mar 2024	The LAC will review the workplan to ensure aims and measures align	Chair	May 2024	Completed