



# Minutes

## Northland Local Advisory Committee Meeting

**Date:** 30 July 2021

**Time:** 10:00am-3:30pm

**Venue:** Kaikohe Fire Station

### **Present:**

Gordon Lambeth	Chair
Mita Harris	Deputy Chair
Rolien Elliot	Member
Ken Rintoul	Member
Colin (Toss) Kitchen	Member
Bill Hutchinson	Chief Fire Officer, Kaikohe / Far North District Council Civil Defence Coordinator

### **Apologies:**

Sarah Hoyle	Member
Karen Joyce-Paki	Member

### **In Attendance:**

Lucy Chamberlain	National Manager, Local Advisory Committees
Christine Watson	Senior Advisor, Local Advisory Committees
Wipari Henwood	Area Manager, Muri Whenua

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The Northland Local Advisory Committee (the Committee) met at Kaikohe Fire Station with the Area Manager, Muri Whenua.

### **Welcome**

The meeting began with a karakia and a welcome from the Chair.

### **Minutes**

The minutes of the Committee's meeting on 27 May were confirmed.

## **RLT district update**

The Regional Leadership Team (RLT) updated the Committee on development of the new district teams and recent incidents and work in Te Tai Tokerau.

## **Northland Fire Plan**

The Fire Plans have now been finalised and the Area Manager gave a presentation on the final stages of development of the Northland Plan.

## **Civil Defence Emergency Management**

Bill Hutchinson, Far North District Council's Civil Defence Coordinator and Chief Fire Officer of the Kaikohe brigade, brought members of the Civil Defence Emergency Management (CDEM) Northland team to meet the LAC and to talk about work and cooperation with Fire and Emergency. CDEM and Fire and Emergency have recently made joint visits to Taemaro Bay and Waimahana in the Far North, assisting the community with preparedness for emergencies, resilience and recovery strategies.

## **Community engagement**

The Committee discussed community engagement undertaken since its previous meeting in May. Members met with Te Iwi o Roroa, alongside the Area Manager, noting that emergency response is a priority for this iwi. The community is planning to carry out its own GAP analysis.

Members engaged with Ngāti Wai, other iwi and hapū and government agencies at a pōwhiri at Mōkau Marae in Whangaruru, where the wharenui has been rebuilt after a fire incident.

Members met with Fire and Emergency and St John volunteers in Kohukohu, where attendees discussed challenges with volunteer sustainability, including to larger centres to work. LAC members were interested to learn about the five-week Youth and Cadet training programme developed in Northland by Police, St John, Fire and Emergency and the Northland Regional Council to provide volunteer training for young people in emergency services. There are older people in the community with skills to contribute and the LAC sees value in a volunteer attraction campaign in the Hokianga.

At a regular Kaipara Police-Iwi Liaison meeting, iwi noted that they would like more engagement from agencies at marae level. The LAC will continue to attend these hui, providing updates and identifying opportunities for partnership in communities.

Members will maintain a watching brief on local government changes currently being progressed, such as water reform and changes to roading and the Unitary Authority, with Fire and Emergency planning and community concerns in mind.

The Committee noted that the Far North District Council has deferred implementation of its Significant Natural Areas (SNAs) programme due to opposition and considerations such as the New Zealand Biodiversity Strategy.

### **Review of LAC role and purpose**

The National LAC Team led a session reviewing LAC functions and responsibilities.

### **Engagement planning**

Guided by district priorities and the LAC's experiences in its first year of operation, the Committee agreed on the following stakeholder priorities for the 2021-22 year:

- **Isolated and vulnerable communities**
- **Iwi/hapū**
- **Fire and Emergency Volunteers**
- **CDEM/Coordinating Executives Group**
- **Health**
- **Industry brigades**

In the coming year, the LAC will continue to focus on isolated and vulnerable communities, supporting people who don't generally have a voice by connecting them with Fire and Emergency and seeking partnership and risk reduction opportunities.

Members will also make use of Waitangi Day, Field Days and other community events to connect with a broad cross-section of the community, inform people of the role of the LAC, learn about community needs and identify engagement opportunities.

### **National LAC Team update**

The National LAC Team provided updates on the appointment of the new Fire and Emergency Board Chair, next steps in the development of the framework to integrate LAC advice into Fire and Emergency and the Year 1 Evaluation of LACs.

### **Board report**

The LAC Chair agreed to bullet point the content of the LAC's Board report for the quarter, to facilitate drafting of the report.

The meeting closed at 3:30pm.

## Action Log

Date	Action	Responsible	Due	Status/Notes
25 Feb 2021	Talk to CDEM about marae business continuity planning programme	Sarah	May	In progress
30 July 2021	Complete any outstanding engagement reports for the last quarter (Q4)	LAC members	August	
30 July 2021	Email the LAC with social media guidelines	National LAC Team	July	Completed
30 July 2021	Keep the LAC informed on local government change processes	Colin	Ongoing	
30 July 2021	Liaise with Myles re. engagement in Rāwhiti	Rolien	August	
30 July 2021	Provide an update on work being done to improve traffic management	Wipari	November	
30 July 2021	Consider how to record successes and show the value of LAC work	National LAC Team	Ongoing	
30 July 2021	Allocate/reallocate communities to LAC members for engagement (so that all members and District Managers are aware and can coordinate/work together)	LAC	At 1 November meeting	Scheduled for 1 Nov meeting