



Minutes

Marlborough Local Advisory Committee Meeting

Date: 8 September 2020

Time: 9.00-16.00

Venue: Chateau Marlborough, Blenheim

Present:

Trevor Hook	Chair
Tracy Johnston	Deputy Chair
Mark Elkington	Member
Chris Faulls	Member
Nic John	Member
Rod Thomas	Member
Amber McNamara	Member
Danny Smith	Member
Mark Lucas	Member

In Attendance:

Lucy Chamberlain	National Manager, Local Advisory Committees
Christine Watson	Senior Advisor, Local Advisory Committees
Piki Thomas	National Manager, Kaupapa Māori
Paul Henderson	Region Manager, Te Ihu
Grant Haywood	Area Manager, Nelson-Tasman
John Foley	Principal Rural Fire Officer, Nelson-Tasman
Chris Hayles	Deputy Principal Rural Fire Officer
Doug Muller	Planning and Performance Manager
Kim Peterson	Business Services Manager
Lucy Sullivan	Business Support Manager

The Marlborough Local Advisory Committee (the Committee) and the Te Ihu region team met at the Chateau Marlborough for the Committee's first meeting.

Welcome

The National Manager, Kaupapa Māori opened the meeting at 9.00am with a karakia.

The Chair welcomed Committee members and Fire and Emergency Te Ihu region staff and set out ground rules for the Committee going forward.

Workplan

The Committee set meeting dates and drafted its workplan for the 2020-21 year and planned the content of the next meeting in November.

Stakeholder Engagement

The Committee mapped its stakeholders against community sectors and identified the member relationship holder for each.

The Committee recognised a need for more background and operational information before members begin to engage with community groups and requested a briefing from local leaders at the next meeting - on volunteer perspectives, priorities and strategy, the structure of local brigades, local risks and opportunities, fire season status and industry brigades in Marlborough.

Priority groups and sectors for engagement during the 2020-21 year will be identified at the Committee's November meeting.

Reporting to the Board

The Committee drafted the content of its October Board Report.

Iwi relationships

The Committee noted a request from Te Tau Ihu iwi for increased Māori Fire and Emergency representation in the South Island, which originated from broad and positive cooperation during the Pigeon Valley fires. Currently one person covers Te Ihu and Te Kei as Pou Takawaenga.

Developing an understanding of and relationships with all eight Te Tau Ihu iwi is a priority for the Marlborough Local Advisory Committee.

Closing comments

At the conclusion of the meeting the Committee noted the following:

- It is vital to have operations input into LAC processes, and building strong relationships with Fire and Emergency local leaders is as important as building relationships within our community
- The Marlborough LAC understands the Committee as a vehicle for the community voice, rather than as an entity in its own right

- The Committee will begin slowly from an engagement point of view, to enable members to gain a knowledge base of Fire and Emergency in our district and a clear understanding of their role.

The meeting closed at 16.00.

Action Log

Date	Action	Responsible	Due	Status/Notes
8 Sept	Provide region team and LAC team's contact details	National LAC Team	October	Sent to the LAC 21 Sept
8 Sept	Arrange a two day meeting in November, to allow for operational briefing, as well as stakeholder engagement work	National LAC Team	November	Completed
8 Sept	Provide briefing on Fire and Emergency structures, operations and stakeholder engagement	Region Team, Area Manager and PRFO	18-19 Nov	Scheduled
8 Sept	Provide communications material on the LAC's role, for LAC and Fire and Emergency internal use	National LAC Team with Fire and Emergency Comms Team	December	Brochure being prepared for LAC use Comms material in preparation for internal use