



# Minutes

## Tairāwhiti Local Advisory Committee Meeting

**Date:** 01 September 2020

**Time:** 09:00am – 16:15pm

**Venue:** Portside Hotel, Gisborne

### **Present:**

Molly Pardoe	Chair
Louise Bennett	Deputy Chair
Donette Kupenga	Member
Alice Kibble	Member

### **Apologies:**

Joelene Andrews	Member
Vance Walker	Member

### **In Attendance:**

Lucy Chamberlain	National Manager, Local Advisory Committees
Kylan McKeen	Senior Advisor, Local Advisory Committees
David Guard	Region Manager, Ngā tai ki te Puku
Charlie Turei	Area Manager
Ray Dever	Principal Rural Fire Officer
Dean Latus	Planning and Performance Manager - Ngā tai ki te Puku

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The Tairāwhiti Local Advisory Committee (the Committee) and representatives from Ngā tai ki te Puku were hosted at Portside Hotel for the Committee's first meeting.

### **Welcome**

The Chair welcomed everyone and opened the meeting with a karakia at 09.00.

The Chair set out ground rules for the day and asked the Committee for further input regarding ground rules before moving forward.

### **Mihi/Introductions**

The Chair asked for each Committee member to re-introduce themselves to the group to allow each member to know what skills, experience and connections each member brings to the Local Advisory Committee (LAC).

The Chair then stated the purpose for the day which is to complete the draft workplan and develop a draft engagement plan.

### **Workplan**

The Committee were led by the National LAC team to successfully complete their 2020/21 annual workplan.

### **Stakeholder Engagement**

The Committee mapped its community stakeholders and the existing connections/relationships that each member has in relation to the community sector.

The Committee also considered the risks in Tairāwhiti and identified the following risks and challenges: climate change, isolation, infrastructure – in particular water and the lack of reticulated water across their area, large visitor numbers during holiday periods, seasonal workers, new migrants and poor housing.

Due to the meeting finishing, the Committee agreed to meet virtually on September 17<sup>th</sup> to agree on priority groups and engagement during the 2020-21 year.

At this meeting, the Committee agreed on the following priority groups and sectors:

- **Iwi/hapū**
- **Volunteers**
- **Forestry**
- **Rural and agriculture**
- **Community well-being and safety**

The Committee also agreed on a quarterly approach for engagement during the 2020-21 year.

### **Closing comments**

The Committee thanked the National LAC team for a well-informed and presented hui/meeting acknowledging the foundations on which to build relationships with local leaders and Fire and Emergency.

The meeting closed at 16:15pm.

# Action Log

Date	Action	Responsible	Status/Notes
01 Sep	Provide invoice templates to the Committee	National LAC Team	Completed
01 Sep	Invite UFBA representative to Meeting 2	National LAC Team	Completed
01 Sep	Send MOUs and OSAs to the Committee	National LAC Team	Completed
01 Sep	Set-up stakeholder discussion meeting for 17th Sep.	National LAC Team	Completed