



Minutes

Northland Local Advisory Committee Meeting

Date: 29 September 2020

Time: 9.00-16.00

Venue: Te Tii Marae, Waitangi

Present:

Gordon Lambeth	Chair
Mita Harris	Deputy Chair
Karen Joyce-Paki	Member
Rolien Elliot	Member
Colin (Toss) Kitchen	Member
Sarah Hoyle	Member
Ken Rintoul	Member

In Attendance:

Lucy Chamberlain	National Manager, Local Advisory Committees
Christine Watson	Senior Advisor, Local Advisory Committees
Piki Thomas	National Manager, Kaupapa Māori
Albert Cash	Pou Takawaenga, Te Hiku
Ron Devlin	Region Manager, Te Hiku
Wipari Henwood	Area Manager, Muri Whenua
Brad Mosby	Area Manager, Whangarei-Kaipara
Myles Taylor	Principal Rural Fire Officer, Northland
Deane Ingram	Planning and Performance Manager, Te Hiku
Gary Williamson	Business Services Manager
Dee Manley	Executive Assistant to Region Manager

The Northland Local Advisory Committee (the Committee) and the Te Hiku region team were welcomed onto Te Tii marae by Ngāti Rahiri and Ngāti Kawa for the Committee's first meeting.

Welcome

The National Manager, Kaupapa Māori opened the meeting at 10.15am with a karakia.

The Chair welcomed Committee members and Fire and Emergency Te Hiku region staff and set out ground rules for the Committee going forward.

Workplan

The Committee set meeting dates, drafted its workplan for the 2020-21 year and planned the content of the next meeting on 26 November.

Stakeholder Engagement

The Committee mapped its community stakeholders and the member relationship holder for each. Stakeholders were then prioritised according to Northland's risks and challenges, the Terms of Reference and Board Expectations and the relationships held by the regional team.

Priority groups and sectors for engagement during the 2020-21 year will be:

- Volunteers
- Iwi
- Civil Defence Emergency Management/Coordinating Executive Group
- Isolated and vulnerable communities
- Health and wellbeing
- Industry brigades

The way in which members will engage was discussed. They will engage alongside Fire and Emergency local leadership in some situations, particularly where relationships already exist.

The Pou Takawaenga briefed the Committee on iwi and hapū in Te Taitokerau and strategies to facilitate positive engagement and lasting relationships. Three members are particularly well positioned to take the lead on iwi/hapū engagement for the Committee.

An existing group of volunteer chiefs and deputy chiefs will provide an effective forum for the Committee to engage with, to build understanding of volunteer perspectives.

Reporting to the Board

The Committee drafted the content of the October Board Report.

Closing comments

Committee members thanked Fire and Emergency staff for their induction.

They thanked the region team for their support and noted the partnership relationship the Committee will have going forward, with local leaders and the Pou Takawaenga for Te Hiku.

The meeting closed at 16.00.

Action Log

Date	Action	Responsible	Due	Status/Notes
29 Sept	Provide region team and LAC team's contact details	National LAC Team	October	Sent 5 October, with Talking Points, FAQs and introduction
29 Sept	Set up Northland weekly media clippings distribution for Northland	National LAC Team	November	In progress
29 Sept	Provide tools for introducing the LAC and its role to stakeholders	National LAC Team	October	Introductory letter and presentation provided for LAC use on 5 October Brochure in preparation.