



Minutes

Chatham Islands Local Advisory Committee Meeting

Date: 11 Aug 2022

Time: 9:00am-2:15pm (NZT)

Venue: Wellington Central Fire Station

Present:

Deena Whitiri	LAC Chair
Brent Swanson	LAC Deputy Chair
Levi Lanauze	LAC Member
Duncan Ryan	LAC Member
Tracy Page	LAC Member

In attendance:

Christine Watson	Senior Advisor, Local Advisory Committees
Cullum Peni-Wesche	Senior Advisor, Local Advisory Committees
Bruce Stubbs	Region Manager, Te Upoko
Nick Pyatt	District Manager, Wellington
Craig Cottrill	Group Manager, Wairarapa and Chatham Islands
Steve Joyce	Risk Reduction Advisor, Chatham Islands

Guests:

Rylee Pettersson	Principal Advisor, Local Planning
Valerie Fono	Manager, Te Pae Tata
Rocky Radovanovich	Consultant, Te Pae Tata

Apologies:

Lucy Chamberlain	National Manager, Local Advisory Committees
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Welcome

The Chair opened the meeting with a karakia. Due to her virtual attendance, the Chair requested that the Deputy Chair chair the meeting.

Minutes

The minutes of the Committee's meeting on 2 June were confirmed as a correct record.

Meetings

The Committee set dates for their meetings in quarters 3 and 4 of the 2022-23 year, agreeing on 15 February and 1 June.

District Update

The District team updated the Committee on operational work and priorities.

The Committee was pleased to hear that the Home Fire Safety Visit project is scheduled for delivery in September. Members have assisted the District team with advice on at risk communities, strategies to motivate specific population groups and communications.

Chatham Islands LAC Insights Report

The Committee considered a first draft of its local Insights Report for the Board and agreed on amendments.

Community Engagement

The LAC met with the Chatham Island Airport Company in June and facilitated a meeting with Te Ūpoko Region Leadership Team (RLT), on its runway extension. Discussions are ongoing about potential cooperation, and support for the airport as response capability is developed.

The Committee also met with its four key stakeholders - Hokotehi Moriori Trust (HMT), Ngāti Mutunga o Wharekauri Iwi Trust (NMoWIT), Chatham Islands Enterprise Trust (CIET) and the Chatham Islands Council. Quarterly engagement with these stakeholders alongside the District team is strengthening communication and enabling collaboration.

HMT's current key concerns are a lack of smoke alarms, water supply and storage. They would like to see Fire and Emergency use social media more for communication.

NMoWIT raised concerns about the state of some trees on the Island, after a recent fatality caused by a falling tree. The District team will discuss potentially dangerous trees with the Council, who hold the main responsibility, noting guidelines around 'defensible spaces'.

Engagement Planning

Engagement will be arranged with the Committee's four key stakeholders, for September.

The recent meeting with the CIET was the LAC's first with the organisation, which promotes the economic development of the Chatham Islands and owns and operates the island's infrastructure companies. An introductory letter from the Committee has been sent to managers and the September engagement will include subsidiaries of the Trust.

The Committee will reach out to the Airport Company again in November, for engagement early in the new year.

Planning landscape and Local Planning

The Committee received a presentation on the LACs' role in Fire and Emergency's planning processes

and how they will contribute to local planning in their District. Committees will review Fire and Emergency's District Plan for their local area, ensuring the inclusion of the community's voice and perspective.

Te Pae Tata – Communicating Wildfire Risk Project

The Committee was briefed on a group of risk reduction projects being progressed at a national level, including the Communicating Wildfire Risk Project. LAC members provided input by way of a survey. They also contributed their understanding of where risk exists on the Chatham Islands and effective methods of communication.

Board report

The Committee agreed its Board report content for the quarter.

Action Log

	Date	Action	Responsible	Due	Status / Notes
1.	2 Jun 2022	Keep the LAC updated on fire station analysis project	District Team	Ongoing	Update provided
2.	2 Jun 2022	Advise the LAC of date of Oct-Nov Conservation Board meeting	Levi Lenauze	Jul 2022	9-10 Nov 2022
3.	11 Aug 2022	Spread the word about Fire Safety Visit project in Sept	LAC members	Sept 2022	Completed
4.	11 Aug 2022	Discuss joint whakatau for Fire Safety Visit team	CRM and Chair	Aug 2022	Completed
5.	11 Aug 2022	Send latest LAC minutes to stakeholders before engagement (where appropriate)	Chair	Ongoing	Completed
6.	11 Aug 2022	Raise risky trees/defensible spaces with Council and CEG	DLT	Oct 2022	Meeting deferred – in progress
7.	11 Aug 2022	Send availability for engagement between 19 and 30 Sept to the Chair	LAC and RLT	Aug 2022	Completed
8.	11 Aug 2022	Set up engagement for LAC with volunteers on training night	Steve Joyce and Craig Cottrill	Sept 2022	Deferred to Feb/Mar 2023
9.	11 Aug 2022	Send Planning and Te Pae Tata slides to attendees	National LAC Team	Aug 2022	Completed
10.	11 Aug 2022	Provide revised Insights Report for review	National LAC Team	Aug 2022	Completed
11.	3 Mar 2022	Set up quarterly meetings with stakeholders	Chair	Sept 2022	Completed