



# Minutes

## West Coast Local Advisory Committee Meeting

**Date:** 31 January 2022

**Time:** 9:00am-12:00pm

**Venue:** Online – via MS Teams

### Present:

Terry Donaldson	Chair
Andy Thompson	Deputy Chair
Mark Bolland	Member
Heath Milne	Member

### In Attendance:

Lucy Chamberlain	Manager, Local Advisory Committees
Christine Watson	Senior Advisor, Local Advisory Committees
Myles Taylor	District Manager, West Coast
Paul Henderson	Region Manager, Te Ihu

### Apologies:

Mark Davies	Member
Shoshana Perchig-Gibli	Member

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The West Coast Local Advisory Committee (LAC) meeting was held online, in line with Fire and Emergency COVID-19 protocols under the Government's COVID-19 Protection Framework.

### Welcome

The meeting began with a karakia and a welcome from the Chair.

### Minutes

The minutes from the Committee's meeting on 29 October were confirmed.

### Chairs' Forum

The Chair provided members with an overview of the LAC Chairs' Forum held at the end of November 2021, at which LAC Chairs discussed themes and issues raised across the LACs with the Fire and Emergency Board. Chairs also met with the CEs of Fire and Emergency and the National Emergency Management Agency (NEMA), to talk about cross-agency collaboration at a local level.

### **District update**

The District Manager outlined the West Coast District work programme and priorities, noting that currently, with COVID-19 in the community, the focus is on maintaining the capability to respond to emergencies.

He talked to the challenges in the District, such as distance and isolation, the ageing volunteer base and young people leaving the Coast. He also highlighted risks such as vulnerable infrastructure and the very real possibility of a magnitude 8 earthquake along the Alpine Fault.

The District Manager requested assistance from the LAC with establishing the community risk profile for the Coast.

### **Community engagement**

With COVID-19 restricting face to face engagement and meaning that some stakeholders are preoccupied, this quarter members of the LAC will meet with the District Manager (who is relatively new to the West Coast). The background and insights into community risks members can provide will assist Fire and Emergency to plan investment and resource allocation across the District.

### **Fire and Emergency's national agreements**

The Committee received a presentation outlining work being done at a national level on a new approach to national agreements from Fire and Emergency's Manager, Engagement and the Sector Partnerships Manager. Agreements with other government agencies will be refined and the number of agreement types rationalised. Members discussed the MOU with the Ministry of Education and the OSA with the Department of Conservation in this context.

### **Meeting dates**

The Committee set its meeting dates for quarters 1 and 2 of the 2022-23 financial year, for 25 July and 17 October.

### **Board report**

The Committee discussed and agreed the content of its quarterly report to the Board.

The meeting closed at 12:00pm.

## Action Log

Date	Action	Responsible	Due	Status/Notes
29 October 2021	Speak to Makaawhio about a potential meeting with the LAC in early 2022	Mark Davies	May 2021	Makaawhio would like to meet late in 2022
29 October 2021	Set up event with employers to recognise volunteers and promote volunteers (First one potentially March in South Westland)	LAC / District Manager	January 2021	Postponed to later in the year
31 January 2022	Meet to discuss West Coast community risks	LAC / District Manager	April 2022	Completed