



Minutes

West Coast Local Advisory Committee Meeting

Date: 19 February 2021

Time: 9:00am-2:00pm

Venue: Greymouth Fire Station

Present:

Terry Donaldson	Chair
Andy Thompson	Deputy Chair
Shoshana Perchig-Gibli	Member
Zak Neale	Member
Mark Bolland	Member
Heath Milne	Member

Apologies:

Mark Davies	Member
Paul Henderson	Region Manager, Te Ihu
Atila de Oliveira	Principal Rural Fire Officer

In Attendance:

Lucy Chamberlain	National Manager, Local Advisory Committees
Christine Watson	Senior Advisor, Local Advisory Committees
Mark Boere	Area Manager, West Coast
Trevor O’Dea	Deputy Principal Rural Fire Officer
Pamela Dawson	Business Operations Manager
Doug Muller	Planning and Performance Manager

The third meeting of the West Coast Local Advisory Committee (the Committee) was held at Greymouth Fire Station.

Welcome

The Chair welcomed the Committee and members of the Te Ihu Regional Leadership Team (RLT), attending in support.

Minutes

The minutes from the September meeting were confirmed as a correct record.

RLT update

The RLT informed the Committee of the volunteer attraction campaign under way in South Westland and the 80 Home Fire Safety Visits recently carried out in the Charleston area.

The Committee was also provided with an update on Tranche 2 of the Fire and Emergency restructure.

Community engagement report back

LAC members reported on engagement undertaken since December, with the rūnaka of Kāti Waewae, Greymouth and Hokitika volunteer brigades and the West Coast Mayors, Chairs and Iwi Group. These were mainly introductory engagements, in preparation for more formal discussions about local needs, however the conversation with Kāti Waewae was more in depth and particularly useful. The rūnaka noted that they are happy to continue to engage with the LAC and would also welcome further discussions with Fire and Emergency operational staff.

Committee members presented to the volunteer brigades on the role of the LAC and also had the opportunity to talk with brigade members informally, with the aim of increasing their understanding of volunteer perspectives.

Stakeholder engagement planning

The Committee will work with local leaders to arrange three formal volunteer forums in the next few months, in Waimangaroa, Reefton and South Westland. Brigade representatives from the surrounding area will be invited to attend these evening meetings. Engagement with other community leaders and groups may take place during the day. It was noted that Buller has a slightly separate identity from the West Coast and it will be important to establish relationships and hear from volunteers and the community there.

Engagement with the Makaawhio rūnaka will be arranged through the Pou Takawaenga Māori in the next few months. Members will also continue to socialise the role of the LAC with stakeholders in education, industries and small and medium enterprises.

National LAC Team update

The National LAC team provided updates, including the self-review to be completed by the Committee in May, an overview of the progress of all seven LACs and a new invoice template.

Report to the Board

The Committee drafted the content of the March Board Report and set dates for their meetings in the 2021-22 financial year.

The meeting closed at 2:00pm.

Action Log

Date	Action	Responsible	Due	Status/Notes
19 Feb	Arrange engagement with Makaawhio rūnaka	Pou Takawaenga/ National LAC Team	March 2021	April meeting with Makaawhio CE postponed
19 Feb	Send dates and details of West Coast engagement opportunities to Christine	Area Manager/ PRFO	April 2021	
19 Feb	Arrange engagement with volunteer representatives - in Waimangaroa, Reefton and South Westland	Area Manager/ PRFO	May 2021	Completed – meetings held in Waimangaroa and Reefton