



Minutes

Tairāwhiti Local Advisory Committee Meeting

Date: 10 March 2022

Time: 9:00am-12:30pm

Venue: Online – via MS Teams

Present:

Georgina Johnson	Alice Kibble
Donette Kupenga	Hikihiki Pihema
Midge Te Kani	

In Attendance:

Ian Futcher	Principal Advisor, Local Advisory Committees
David Guard	Region Manager, Ngā tai ki te Puku
Peter Clark	District Manager, Tairāwhiti
Sonya Khan	Business Operations Manager, Ngā tai ki te Puku
Barry Thomas	Community Risk Manager, Tairāwhiti

Apologies: Christopher Douglas-Huriwai
Joelene Andrew

Welcome

The Chair called meeting to order at 09:05, after giving late members time to join meeting

Welcome/ Karakia – led by Barry Thomas

The Chair invited everyone to go around and introduce themselves for new members

Introductions finished at 09:22am

Committee operations

Noting the absence of Christopher and Jolene. An apology was belatedly received from Christopher
Confirmation of meeting minutes from previous meeting.

Actions reviewed, Action to *Provide summary from District business planning - for the LAC planning meeting, 21 Dec* can be marked completed.

Correspondence discussed, a member raised a query about Fire and Emergency and climate change (arose from content of letter from Board to LAC Chair). Discussion was had on impact of climate change.

District update

Discussion on the impact of COVID-19 on Fire and Emergency and especially on the volunteer brigades.

Introduction of Barry Thomas, the new Community Risk Manager who is now in place. Keen to bring full CRM team to next in person meeting.

Key area of District Plan:

- Building resilient communities – noted this is different for different communities
- Growing our people – keep building awareness of LACs/ more engagement in the communities/
- Collaboration, partnerships and influence – Keep solidifying existing partnerships and supporting CRM team to enter and engage with communities

A discussion was had about the marae preparedness plan that has been ongoing for the past decade and how it fitted in with the District Plan.

The Chair stated that it would merit an offline conversation to organise a joined-up approach to marae preparedness. Region Manager agreed and will set up this meeting.

Engagement report back

The Committee discussed informal engagement undertaken in the last quarter. COVID-19 is restricting face to face engagement with the local community and stakeholder groups. There was a discussion about the expectations of members meeting face to face with community groups that may not be vaccinated or opposed vaccination.

Engagement planning

The District Manager provided an update on stakeholder engagement planning with the District and CRM teams, as well as outlining District priorities for the coming quarter. The District guidance document has alignment with local plans and District plans, and aligns with the Chairs' forums themes, as such it gives good direction and focus moving forward.

There was discussion around volunteering and the impact of COVID-19 and vaccine mandates on brigade numbers. This is a national issue with a range of brigades facing challenges. It was questioned whether there was the potential for full time staff to replace volunteer brigades in isolated communities. Discussion moved to the Volunteer Attraction project that is under way to boost numbers for volunteer brigades. Members were very keen to be part of the conversation and inform any designs for Tairāwhiti. NLAC to invite the Volunteer Attraction project team to the next LAC meeting.

Meeting Dates

Meeting date for Quarter One 2022/23 was confirmed as Wednesday 20 July, and Tuesday 27 September for Quarter Two.

Board Report

Members wanted clarity on the COVID-19 vaccination requirements for LAC members. Discussion took place regarding Fire and Emergency's request for feedback on the health and safety risk profile created for LAC members, and what the current mandate were in place meant. Members suggested that a joined-up LAC approach would be more beneficial than individuals responding. Feedback to NLAC who will ensure that it is included in reporting to the Board.

Discussion was held on the best approach for engagement in the current environment. Members feel that they are unable to engage face to face due to the inherent danger of COVID-19. Members stressed the importance of using online platforms to engage with communities.

The Committee discussed and agreed the content of its quarterly report to the Board.

Other business

Members discussed the situation with a member who has not been in contact for at least a quarter. Committee discussed what the next steps should be and how it was important that the matter be dealt with in a way that ensured that mana was preserved. Members volunteered to reach out to the wider whanau to ascertain the wider context before a decision is made.

The meeting closed at 12:30pm, with a karakia.

Next meeting at 3 May 2022

Action Log

Date	Action	Responsible	Due	Status/Notes
10/3/22	Region Manager to set up meeting to discuss marae preparedness plan	Region Manager	May 2022	Completed
10/3/22	NLAC to organise for Volunteer Attraction project to present at next meeting	NLAC	3 May 2022	Completed
10/3/22	Provide feedback to NLAC on COVID-19 risk profile	LAC members	18 March 2022	In progress
10/3/22	LAC members to provide feedback on 3Rs for Board report	LAC members and CRM	April 2022	Completed
10/3/22	LAC members to provide feedback on technology for Board report	LAC members	April 2022	Completed
10/3/22	LAC member to engage with local Fire and Emergency Facebook page to provide more information to community on LAC	LAC member and CRM	April 2022	In progress
10/3/22	Chair to organise local radio station slots to promote LAC	Chair and District Manager	April 2022	Completed