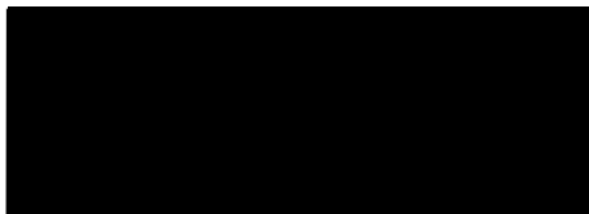




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21 February 2019



**Information Request – Policy docs**

I refer to your official information request dated 24 January 2019 asking for copies of the following policies and guidelines held by Fire and Emergency New Zealand.

1. QFC-1-07 - *Fire Science and Ventilation study guide*
2. *Region 1 SOP - Significant events and large crowd policy*
3. *Area 16 - Westpac Stadium Tactical Plan*
4. *Region 1 SOP - Significant events or large crowd with template*

Your request has been assessed in accordance with the provisions of the Official Information Act 1982. Unless noted below, full copies of the information requested is attached. The two documents *Region 1 SOP – Significant events and large crowd policy* and *template* are contained in one document.

Please note that with the transition to Fire and Emergency, some information and branding may not be consistent with Fire and Emergency. These documents are being updated as need and capacity permits.

Consultations necessary to make a decision on your request for a copy of the *Westpac Stadium Tactical Plan* are still underway. We are therefore notifying you of an extension of the time to make our decision on the release of this document, to 21 March 2019.

You have the right to seek an investigation and review by the Ombudsman of this decision. Information about how to make a complaint is available at [www.ombudsman.parliament.nz](http://www.ombudsman.parliament.nz) or freephone 0800 802 602. Note also that this response (with your personal details removed) may be published on the Fire and Emergency website.

Yours sincerely

Bella Sutherland  
Director, Office of the Chief Executive

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