

## New Zealand Fire Service

Chief Executive / National Commander: Paul Baxter

Period: 1st Jan 2016 to 30th Jun 2016

| <u>International Travel</u> |        |   | Nature (Meal, Taxi,<br>Parking, Car Rental,<br>Airfare, Accom, Fees,<br>Other etc) | Location(s) |
|-----------------------------|--------|---|--|-------------|
| <u>Credit Card</u>          | \$NZ   | Purpose (eg, attending conference on...)                |  |             |
| 31-Jan-16                   | 150.50 | INSARAG Steering Group - 3 people - Dinner              | Meal   | Geneva      |
| 31-Jan-16                   | 104.34 | INSARAG Steering Group - 2 people - Lunch               | Meal   | Geneva      |
| 21-Mar-16                   | 57.73  | AFAC Board meeting. Hotel to airport                    | Taxi   | Sydney      |
| 22-Mar-16                   | 14.20  | AFAC Board meeting. Hotel to NSW Rescue HQ              | Taxi   | Sydney      |
| 23-Mar-16                   | 55.47  | AFAC Board meeting. Airport to hotel                    | Taxi   | Sydney      |
| 28-Apr-16                   | 32.28  | AFAC Memorial Event. Airport to hotel                   | Taxi   | Canberra    |
| 29-Apr-16                   | 18.72  | AFAC Memorial Event. Hotel to event                     | Taxi   | Canberra    |
| 29-Apr-16                   | 26.90  | AFAC Memorial Event. Hotel to airport                   | Taxi   | Canberra    |
| 09-May-16                   | 81.47  | AFAC Emergency Management Workshop. Airport to hotel    | Taxi   | Melbourne   |
| 11-May-16                   | 81.90  | AFAC Emergency Management Workshop. Workshop to airport | Taxi   | Melbourne   |

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|-----------------------------|-----------|---|--|-------------|
| <u>International Travel</u> |           |   |  |             |
| <u>Non Credit Card</u>      | \$NZ      | Purpose (eg, attending conference on...)                                |  |             |
| 08-Dec-15                   | 50.00     | AFAC AGM, CCOSC   | Airfare  | Melbourne   |
| 08-Dec-15                   | (239.13)  | AFAC AGM, CCOSC   | Airfare  | Melbourne   |
| 08-Dec-15                   | (5.67)    | AFAC AGM, CCOSC   | Airfare  | Melbourne   |
| 29-Jan-16                   | 341.12    | INSARAG Steering Group  | Accommodation  | Geneva      |
| 13-Jan-16                   | 10,479.82 | INSARAG Steering Group  | Airfare  | Geneva      |
| 13-Jan-16                   | 1,678.82  | INSARAG Steering Group - 6 x nights                                     | Accommodation  | Geneva      |
| 29-Jan-16                   | 246.19    | INSARAG Steering Group. Miscellaneous offshore travel expenses          | Other  | Geneva      |
| 21-Mar-16                   | 523.32    | AFAC Board Meeting - 2 x nights   | Accommodation  | Sydney      |
| 21-Mar-16                   | 93.03     | AFAC Board Meeting - 2 x dinner   | Meals  | Sydney      |
| 21-Mar-16                   | 34.90     | AFAC Board Meeting - 2 x breakfast                                      | Meals  | Sydney      |
| 21-Mar-16                   | 845.05    | AFAC Board Meeting  | Airfare  | Sydney      |
| 21-Mar-16                   | 19.50     | AFAC Board Meeting  | Fees   | Sydney      |
| 27-Apr-16                   | 806.84    | AFAC Memorial Event   | Airfare  | Canberra    |
| 27-Sep-16                   | 327.55    | AFAC Memorial Event   | Accommodation  | Canberra    |
| 29-Apr-16                   | 190.10    | AFAC Memorial Event   | Airfare  | Melbourne   |
| 29-Apr-16                   | 284.31    | AFAC Memorial Event. Home via Melb due to no direct flights ex Canberra | Accommodation  | Melbourne   |
| 30-Apr-16                   | 294.72    | AFAC Memorial Event. Home via Melb due to no direct flights ex Canberra | Airfare  | Wellington  |
| 09-May-16                   | 657.83    | AFAC Emergency Management Workshop - 2 x nights                         | Accommodation  | Melbourne   |
| 09-May-16                   | 24.91     | AFAC Emergency Management Workshop                                      | Meals  | Melbourne   |
| 09-May-16                   | 462.32    | AFAC Emergency Management Workshop                                      | Airfare  | Melbourne   |
| 09-May-16                   | 205.50    | AFAC Emergency Management Workshop                                      | Airfare  | Melbourne   |
| 09-May-16                   | 41.50     | AFAC Emergency Management Workshop                                      | Fees   | Melbourne   |

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| <u>Domestic Travel</u> |        |   | Nature (Meal, Taxi,<br>Parking, Car Rental,<br>Airfare, Accom, Fees,<br>Other etc) | Location(s)  |
|------------------------|--------|---|--|--------------|
| <u>Credit Card</u>     | \$NZ   | Purpose (eg, attending conference on...)  |  |              |
| 10-Feb-16              | 35.00  | Commission Chair post Select Committee - Lunch meeting  | Meal   | Wellington   |
| 30-Mar-16              | 17.50  | Commission Chair - Exit meeting   | Meal   | Wellington   |
| 28-Apr-16              | 42.40  | Canberra AFAC Memorial Event. NHQ to Wellington airport   | Taxi   | Wellington   |
| 05-May-16              | 53.00  | Staff visits Region 2 & 3. Taupo/Rotorua/Hawke's Bay/Tauranga - Dinner  | Meal   | Taupo        |
| 19-May-16              | 27.00  | Station visits & UFBA Road Rescue Challenge - Dinner  | Meal   | New Plymouth |
| 20-May-16              | 26.40  | Station visits & UFBA Road Rescue Challenge - Breakfast   | Meal   | New Plymouth |
| 25-May-16              | 77.30  | CE Safety Forum & station visits. Auckland airport to hotel   | Taxi   | Auckland     |
| 26-May-16              | 44.00  | Auckland station visits - Lunch x 2 people  | Meal   | Auckland     |
| 26-May-16              | 32.00  | Auckland Station visits - Dinner  | Meal   | Auckland     |
| 27-May-16              | 46.90  | Auckland station visits - Breakfast x 2 people  | Meal   | Auckland     |
| 31-May-16              | 16.40  | Meeting with Minister. Coffee with Board before mtg.  | Meal   | Wellington   |
| 04-Jun-16              | 4.00   | Paris Terrorist Attacks Lessons Learned workshop  | Parking  | Queenstown   |
| 04-Jun-16              | 180.00 | Entertaining Paris Terrorist Attacks Lessons Learned workshop,<br>Paris Fire Dept General Boutinaud, Colonel Chalifour - Dinner x 3 people                            | Meal   | Wellington   |
| 05-Jun-16              | 112.50 | Entertaining Paris Terrorist Attacks Lessons Learned workshop,<br>Paris Fire Dept General Boutinaud, Colonel Chalifour - Dinner x 3 people                            | Meal   | Wellington   |
| 06-Jun-16              | 328.00 | Entertaining Paris Terrorist Attacks Lessons Learned workshop,<br>Paris Fire Dept General Boutinaud, Colonel Chalifour and<br>Sam Hoyle NZ Police - Dinner x 4 people | Meal   | Wellington   |
| 07-Jun-16              | 18.00  | Paris Terrorist Attacks Lessons Learned workshop  | Parking  | Wellington   |
| 08-Jun-16              | 50.40  | Post Paris Terrorist Attack Lessons Learned workshop<br>with Colonel Chalifour Paris Fire Dept. - Lunch x 2 people  | Meal   | Wellington   |

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| <u>Domestic Travel</u> |        |  | Nature (Meal, Taxi, Parking, Car Rental, Airfare, Accom, Fees, Other etc) | Location(s) |
|------------------------|--------|--|---|-------------|
| <u>Non Credit Card</u> | \$NZ   | Purpose (eg, attending conference on...)   |   |             |
| 12-Mar-16              | 155.00 | Double Gold Star attendance  | Accommodation   | Napier      |
| 12-Mar-16              | 107.96 | Change of airfare to Hikurangi for station opening   | Fees  | Napier      |
| 17-Mar-16              | 155.00 | Station opening - Hikurangi  | Accommodation   | Whangarei   |
| 17-Mar-16              | 319.47 | Station opening - Hikurangi  | Airfare   | Whangarei   |
| 17-Mar-16              | 25.88  | Station opening - Hikurangi  | Fees  | Whangarei   |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 147.00 | Meet with crews, Region and Area staff.  | Accommodation   | Taupo       |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 136.00 | Meet with crews, Region and Area staff.  | Accommodation   | Tauranga    |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 44.90  | Meet with crews, Region and Area staff.  | Meals   | Tauranga    |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 18.50  | Meet with crews, Region and Area staff.  | Meals   | Tauranga    |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 17.00  | Meet with crews, Region and Area staff.  | Meals   | Tauranga    |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 381.78 | Meet with crews, Region and Area staff.  | Airfare   | Rotorua     |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 72.08  | Meet with crews, Region and Area staff.  | Airfare   | Rotorua     |
|                        |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings. |   |             |
| 04-May-16              | 50.00  | Meet with crews, Region and Area staff.  | Airfare   | Rotorua     |

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|           |        |   |               |              |
|-----------|--------|---|---------------|--------------|
|           |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings.          |               |              |
| 04-May-16 | 37.38  | Meet with crews, Region and Area staff.   | Fees          | Rotorua      |
|           |        | FAIP Conference - Speaking engagement, followed by Station visits to Rotorua, Tauranga, Hamilton, Taupo, Napier, Hastings.          |               |              |
| 04-May-16 | 414.59 | Meet with crews, Region and Area staff.   | Car Rental    | Tauranga     |
| 09-May-16 | 269.10 | AFAC Emergency Management Workshop  | Accommodation | Auckland     |
| 09-May-16 | 97.99  | AFAC Emergency Management Workshop  | Airfare       | Rotorua      |
| 13-May-16 | 351.30 | BOARD 2 day Strategy Session  | Airfare       | Rotorua      |
| 13-May-16 | 14.38  | BOARD 2 day Strategy Session  | Fees          | Rotorua      |
|           |        | Station visits - New Plymouth, Wanganui, Palmerston Crews and Area Staff and  |               |              |
| 18-May-16 | 308.00 | UFBA Road Rescue Challenge - 2 x nights   | Accommodation | New Plymouth |
|           |        | Station visits - New Plymouth, Wanganui, Palmerston Crews and Area Staff and  |               |              |
| 18-May-16 | 32.00  | UFBA Road Rescue Challenge - 2 x nights   | Meals         | New Plymouth |
|           |        | Station visits - New Plymouth, Wanganui, Palmerston Crews and Area Staff and  |               |              |
| 18-May-16 | 31.00  | UFBA Road Rescue Challenge - 2 x nights   | Meals         | New Plymouth |
|           |        | CE Safety Forum & Station visits (Takapuna, Te Atatu, Auckland City, Papatoetoe, Grey Lynn crews, Area & Region staff) - 2 x nights |               |              |
| 25-May-16 | 510.00 |   | Accommodation | Auckland     |
|           |        | CE Safety Forum & Station visits (Takapuna, Te Atatu, Auckland City, Papatoetoe, Grey Lynn crews, Area & Region staff) - 2 x nights |               |              |
| 25-May-16 | 34.99  |   | Meals         | Auckland     |
|           |        | CE Safety Forum & Station visits (Takapuna, Te Atatu, Auckland City, Papatoetoe, Grey Lynn crews, Area & Region staff) - 2 x nights |               |              |
| 25-May-16 | 34.01  |   | Meals         | Auckland     |
|           |        | CE Safety Forum & Station visits (Takapuna, Te Atatu, Auckland City, Papatoetoe, Grey Lynn crews, Area & Region staff) - 2 x nights |               |              |
| 25-May-16 | 250.26 |   | Airfare       | Auckland     |
|           |        | CE Safety Forum & Station visits (Takapuna, Te Atatu, Auckland City, Papatoetoe, Grey Lynn crews, Area & Region staff) - 2 x nights |               |              |
| 25-May-16 | 50.00  |   | Airfare       | Auckland     |
|           |        | CE Safety Forum & Station visits (Takapuna, Te Atatu, Auckland City, Papatoetoe, Grey Lynn crews, Area & Region staff) - 2 x nights |               |              |
| 25-May-16 | 69.46  |   | Fees          | Auckland     |
| 04-Jun-16 | 321.30 | Paris Terrorist Attacks Lessons Learned workshop  | Accommodation | Queenstown   |
| 04-Jun-16 | 21.00  | Paris Terrorist Attacks Lessons Learned workshop - Breakfast  | Meals         | Queenstown   |
| 04-Jun-16 | 386.69 | Paris Terrorist Attacks Lessons Learned workshop  | Airfare       | Queenstown   |
| 04-Jun-16 | 202.72 | Paris Terrorist Attacks Lessons Learned workshop  | Airfare       | Queenstown   |
| 04-Jun-16 | 28.98  | Paris Terrorist Attacks Lessons Learned workshop  | Fees          | Queenstown   |

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|           |        |  |            |            |
|-----------|--------|--|------------|------------|
| 04-Jun-16 | 297.38 | Paris Terrorist Attacks Lessons Learned workshop | Car Rental | Queenstown |
| 16-Jun-16 | 321.44 | Fire Risk Management Team meeting                | Airfare    | Tauranga   |
| 16-Jun-16 | 14.38  | Fire Risk Management Team meeting                | Fees       | Tauranga   |
| 16-Jun-16 | 57.19  | Fire Risk Management Team meeting                | Rental Car | Tauranga   |
| 24-Jun-16 | 380.24 | Pumicelands Strategy Day                         | Airfare    | Tauranga   |
| 24-Jun-16 | 50.00  | Pumicelands Strategy Day                         | Airfare    | Tauranga   |
| 24-Jun-16 | 25.88  | Pumicelands Strategy Day                         | Fees       | Tauranga   |
| 30-Jun-16 | 350.53 | New recruit graduation                           | Airfare    | Rotorua    |
| 30-Jun-16 | 14.38  | New recruit graduation                           | Fees       | Rotorua    |
| Jan-Jun16 | 713.50 | Airport  | Parking    | Wellington |

|                     |                  |
|---------------------|------------------|
| <b>Total Travel</b> | <b>26,458.98</b> |
|---------------------|------------------|

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| <u>Non travel</u>  |      |  | Nature (Meal, Taxi,<br>Parking, Car Rental,<br>Airfare, Accom, Fees,<br>Other etc) | Location(s) |
|--------------------|------|--|--|-------------|
| <u>Credit Card</u> | \$NZ | Purpose (eg, attending conference on...) |  |             |

Nil for this period

0.00

| <u>Non travel</u>      |          |   | Nature (Meal, Taxi,<br>Parking, Car Rental,<br>Airfare, Accom, Fees,<br>Other etc) | Location(s) |
|------------------------|----------|---|--|-------------|
| <u>Non Credit Card</u> | \$NZ     | Purpose (eg, attending conference on...)  |  |             |
| Apr-Jun16              | 241.47   | LinkedIn premium membership   | Other  |             |
| Nov15-Oct16            | 264.99   | NZ Institute of Management membership<br>International Fire Trade Conference, European major supplier meetings and Paris<br>Fire Brigade. | Other  |             |
| 31-Jan-16              | 5,108.28 | Invoiced 31 Jan 16 for trip 1st Jun 15.   | Accommodation,<br>transfers and tickets  | Europe      |

**Total Non Travel**      **5,614.74**

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| <u>Hospitality provided</u><br><u>Credit Card</u> |        |  | Nature (Meal, Taxi,<br>Parking, Car Rental,<br>Airfare, Accom, Fees,<br>Other etc) | Location(s) |
|---|--------|--|--|-------------|
|   | \$NZ   | Purpose (eg, attending conference on...)   |  |             |
| 08-Jun-16   | 270.00 | Entertaining Paris Terrorist Attacks Lessons Learned workshop, Shotover Jet Boat Ride for General Boutinaud & Colonel Chalifour, Paris Fire Dept, in NZ to give workshop to NZ Emergency Services personnel on Terrorist Attacks | Other  | Queenstown  |

| <u>Hospitality provided</u><br><u>Non Credit Card</u> |       |  | Nature (Meal, Taxi,<br>Parking, Car Rental,<br>Airfare, Accom, Fees,<br>Other etc) | Location(s) |
|---|-------|--|--|-------------|
|   | \$NZ  | Purpose (eg, attending conference on...) |  |             |
| 28-Jan-16   | 40.00 | MFAT lunch provided - 4 people           | Meals  | Wellington  |

|                          |               |
|--------------------------|---------------|
| <b>Total Hospitality</b> | <b>310.00</b> |
|--------------------------|---------------|

### **Gifts & Hospitality accepted >\$50**

*To include such items as meals, tickets to events, gifts from overseas counterparts, travel or accommodation (including that accepted by immediate family members).*

| <u>Gifts accepted</u> |            |             | Estimated value<br>(NZ\$) |
|-----------------------|------------|-------------|---------------------------|
|                       | Offered by | Description |                           |
| Nil for this period   |            |             |                           |

| <u>Hospitality accepted</u> |            |   | Estimated value<br>(NZ\$) |
|-----------------------------|------------|---|---------------------------|
|                             | Offered by | Description   |                           |
| 20-Feb-16                   | Air NZ     | Tickets for 2 and dinner at the Royal Edinburgh Military Tattoo | 400.00                    |

|                       |          |
|-----------------------|----------|
| <b>Total Accepted</b> | <b>-</b> |
|-----------------------|----------|

|                    |                  |
|--------------------|------------------|
| <b>Grand Total</b> | <b>32,383.72</b> |
|--------------------|------------------|



## **New Zealand Fire Service**

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**Period: 1st Jan 2016 to 30th Jun 2016**

### **Abbreviations:**

|         |  |
|---------|--|
| AFAC    | Australasian Fire Authorities Council                            |
| AIPM    | Australian Institute of Police Management                        |
| CCOSC   | Commissioners and Chief Officers Strategic Committee             |
| CE      | Chief Executive  |
| CEO     | Chief Executive Office   |
| CERA    | Canterbury Earthquake Recovery Authority                         |
| CFO     | Chief Fire Officer   |
| CIO     | Chief Information Officer  |
| ERFD    | Enlarged Rural Fire District                                     |
| FRFANZ  | Forest and Rural Fire Association of NZ                          |
| IAFC    | International Association of Fire Chiefs                         |
| IFE     | Institute of Fire Engineers                                      |
| IPANZ   | Institute of Public Administration New Zealand                   |
| IFRE    | International Fire & Rescue Executives                           |
| INSARAG | International Search and Rescue Advisory Group                   |
| MFAT    | Ministry of Foreign Affairs and Trade                            |
| NRFA    | National Rural Fire Authority                                    |
| NTC     | National Training Centre   |
| NZFS    | New Zealand Fire Service   |
| NZPFU   | New Zealand Professional Firefighters Union                      |
| OLT     | Operational Leadership Team                                      |
| PACDEFF | Pacific and Australasian CRM Developer's and Facilitators' Forum |
| PRFO    | Principal Rural Fire Officer                                     |
| QFES    | Queensland Fire and Emergency Services                           |
| REINZ   | Real Estate Institute of NZ                                      |
| RFA     | Rural Fire Authority   |
| RMT     | Regional Management Team   |
| SLT     | Strategic Leadership Team  |
| TAPS    | Training and Progression System                                  |
| UFBA    | United Fire Brigades Association                                 |