FIRE ACTION NOTICE

##### IF YOU DISCOVER A FIRE

**WARN OTHER BUILDING OCCUPANTS**

 [ENTER HOW TO ADVISE OF FIRE] & Dial [111 OR OTHER, E.G. 1-111] from a safe phone – ask for fire

FIREFIGHTING EQUIPMENT IS LOCATED [eNTER LOCATION OF EQUIPMENt]

##### WHEN WARNED OF A FIRE IN THIS BUILDING

[ENTER WHAT WILL HAPPEN TO WARN OF FIRE]

YOU MUST LEAVE THE BUILDING IMMEDIATELY USING THE NEAREST EXIT

EXITS ARE LOCATED [ENTER THE LOCATION OF THE EXITS]

ASSEMBLE IN [ENTER THE ASSEMBLY AREA]

IF YOU REQUIRE ASSISTANCE TO EVACUATE***, [ENTER WHAT TO DO IF ASSISTANCE IS REQUIRED]***